

Policy Statement

Finger Lakes Community College provides network resources for the purpose of facilitating the academic and administrative work of College employees, students and authorized visitors. All users who are granted access to the resources are expected to utilize these networks in a manner which respects their operational integrity and efficiently preserves these resources for the benefit of the College's user community. In addition, usage of these resources must be consistent with local, state and federal laws. Failure to comply with this requirement for responsible network use, and the following specific policy guidelines can result in the loss of network access privileges. In enforcing these and related computer use policies, as well as in complying with the enforcement of federal, state and local laws, the Division of Information Technology may monitor, inspect, and retain the contents of transmissions and files.

Reason for Policy

To establish formal compliance with the Higher Education Opportunity Act and the SUNY Information Security Guidelines.

Applicability of the Policy

All users of FLCC Network Resources should be familiar with this policy.

Definitions

Unacceptable Use

Unacceptable use includes, but is not limited to the use of FLCC's network resources:

- to interfere with the privacy, security, and legitimate work of others
- to intentionally interfere with the performance of the network
- to perform unauthorized copying or transmissions of software
- to attempt to violate any connected computer system's security
- to access data being transferred through the network or files on any computer connected to the network without the owner's permission
- to spread computer viruses, Trojan horses, worms or any program designed to violate security, interfere with the proper operation of any computer system, or destroy another user's data
- in any manner which violates any federal, state, or local law
- involving the use of a username or account belonging to

Procedure Responsible Network Use
Responsible for Procedure Information Technology

Procedure Number 18

Appendix
None

Review dates/action taken:
September 2011: original effective date
Fall 2012: no revisions
Fall 2014: no revisions
Fall 2017: non substantive revisions