



Policy Name: Parking & Traffic Regulations

Policy Number: D - 12

Functional Area(s) Responsible: Administration & Finance

Owner(s) of Policy: Campus Police

Most Recent BOT Approval Date: September 2011

Most Recent Review Date: Spring 2023

Most Recent Review/Revision Type: none minor/non-substantive substantive/extensive

Policy Statement:

Finger Lakes Community College shall provide adequate parking space for students, employees and visitors.

Because there is a fixed amount of land devoted to parking, the enforcement of parking regulations is necessary to ensure the safe and free flow of traffic as well as safe available parking for all employees, students and visitors.

The College will ensure that an appropriate number of disabled parking spaces are reserved close to the building to accommodate employees, students and visitors with valid disabled parking permits.

Reason(s) for Policy:

FLCC will provide safe, accessible parking for the campus community and visitors.

Applicability of Policy:

All College employees and full- and part-time students should be familiar with this policy.

Definitions:

Visitors - persons who are not College employees or registered FLCC students

Related Documents:

None

Procedures:

Students may park without a permit in any non-reserved space in A-Lot, D-Lot, or G-Lot. Specific areas in lots posted as reserved for faculty/staff, disabled persons, and visitors require parking permits. Vehicles not displaying a valid parking permit will receive a violation (see fine structure). Generally, spaces around the perimeter of College parking lots are reserved and spaces located in the middle of the lots are open to all. Drivers should observe the signs that are posted in the parking lots.

Bicycles

Bicycles must be parked in designated racks located near the gymnasium and the library. Bicycles may not be brought

into the building. Please bring a lock to secure the bicycle to the rack.

Disabled Vehicles

A disabled vehicle may remain on campus for a maximum of four days, provided that Campus Police have been

To appeal a parking ticket, stop by Campus Police obtain a ticket appeal form or call to speak with the department secretary. A ticket appeal form must be completed and returned to the Campus Police within seven days of receipt of a parking ticket. Following review, a decision will be made by the Chief of Campus Police whether to void or uphold the ticket.

Questions: Call or e-mail Campus Police

Forms/Online Processes:

FLCC Parking Permit

Appendix:

None