



Policy Name: Course Drop and Withdrawal

Policy Number: A-7

Functional Area(s) Responsible: Enrollment Management; Academic & Student Affairs

Owner(s) of Policy: One Stop/Student Records

Most Recent BOT Approval Date: January 2012

Most Recent Review Date: Spring 2023

Most Recent Review/Revision

Lack of attendance or a verbal notice by a student to an instructor, advisor, or any Finger Lakes Community College staff member does not constitute a formal course drop or withdrawal.

Forms/Online Processes:

Withdraw form

Course Drop form

Appendix:

None