



Colleague Administrative Information System

J-1

Information Technology

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September 2011

Spring 2023

none

minor/non-substantive

substantive/extensive

Access to FLCC computing facilities and the Colleague Administrative Information System is granted only to members

The College, under the Family Educational Rights and Privacy Act of 1974 (as amended), is responsible for maintaining and protecting the confidentiality of student records and is specifically prohibited from releasing non-directory information to third parties without written consent.

FERPA or the Buckley Amendment does permit access to confidential information by college officials who have a legitimate "need to know." Access to confidential student records may be granted to assist in the conduct of business on behalf of the college and its students.

Persons accepting access to student records are responsible and liable for maintaining the confidentiality of said records.

None

None