

Policy: Certification of Financial Report
Responsible for Policy: Vice President of Administration & Finance

Policy Number: 3
Most recent approval date: July 2015

Policy Statement

The Vice President of Administration. 1.793 0 Td/.64 730.32 3o1926(e. 1.793 e)JTJ -7(3(s)-h(P)all 207 Td id)2e

Procedures

§602.13 Annual financial report

(a) Pursuant to Section 30 of the General Municipal Law, the annual financial report shall be certified by the chief fiscal officer of the college and shall be filed with the State Comptroller within 60 days after the close of the college fiscal year. The chief fiscal officer is the college treasurer for purposes of this certification.

(b) The annual financial report shall be in compliance with Article 126 of the Education Law, this Subchapter, and the manual for community college business offices, and on the forms and in accordance with instructions promulgated by the State Comptroller.

(c) The State University of New York, which shall also receive copies of the annual financial report, shall review the annual financial report for the purposes of the initial determination of the State liability.

Forms/Online Processes

- None

Appendix

- None

Review date/action taken:

- March 2011: original effective date
- Fall 2012: no revisions
- July 2015: no revisions